

Pinewood Springs Water District Board Meeting Minutes
April 28, 2021

Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted Via Zoom.

Board Members Present: Stephen Stewart, Kim Bologna, Mike Murphy, Patty Peritz. **Board Member Absent:** Tom Tuer

District Employees Present: Gabi Benson, James Moellers, and Shane Hodges.

Community Members Present: Ardean Johnson

Establish a quorum: Yes

Meeting opened at 7:00 p.m.

New Board Member: Steve moved to appoint Patty Peritz to the vacant Board position as Secretary. Kim seconded. There was no further discussion and the motion **passed unanimously**. Patty took the Oath of Office and was sworn in as the new Board member/Secretary.

New Customer Issues: A customer contacted Steve with the concern that two workers should be on all repairs for safety, efficiency, and backup, and suggested that a part-time employee be hired to meet this need when necessary. The current budget does not include funding for additional staff. PSWD has three people on a call/standby basis to help when needed. The employees indicated that this is currently sufficient for their needs, and that all excavations comply with OSHA safety standards.

High Users:

Baer at 6,100 - Received the bill with \$200 fine. Leak found in house was repaired.

New Business:

PSPOA Mailbox Project - PSPOA has requested a 1-2-hour excavation hire for preparation of concrete pad installation area to accommodate additional USPS units. A local contractor plans to install the concrete pad.

Motion: Steve moved to provide excavation assistance. Mike seconded. There was no further discussion and the motion **passed unanimously**.

Old Business:

District Vehicles - update: Both vehicles have been repaired and are back out of shop. No updates on the Mini Ex. The first payment of \$2,000 on two months of Mini Ex rentals has been made. The purchase of the new Mini Ex will be available in June.

Mapping - No update.

Reservoir: The water commissioner told us that the river is on call and we could not pump any water to the reservoir. A document was prepared expressing the District's concerns with the situation and inquiring about possible actions to address the situation. No one should be pumping water from the river at this time. We do need to test our pumps periodically to ensure their proper function when needed James is working with the installers and electricians to resolve the mechanical issue with the float switches and pumps.

High Pressure pipe: No update.

Reports:

Administrative Clerk: Details covered in the reports provided.

Water Superintendent: Project list was submitted. No specific updates provided.

Assistant to the Super: Checking a lot of meter pits. April 15th is the one-year anniversary date for Shane with the PSWD.

Approval of minutes:

Motion: Steve moved to accept the minutes from the March 24, 2021. Kim seconded. Further discussion - none. **Passed unanimous.**

Special Note: The bills had been submitted and approved for the previous month

Motion: Steve moved to close the meeting at 8:04 PM. Mike seconded. There was no further discussion and the motion **passed unanimously.**

Respectively submitted by Patty Peritz, PSWD Secretary.