

**Pinewood Springs Water District Board Meeting Minutes  
December 09, 2021**

**Regular Meeting** of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted via Zoom.

**Board Members Present:** Stephen Stewart, Kim Bologna, Mike Murphy, Patty Peritz. **Absent:** none

**District Employees Present:** Gabi Benson, Dave Smoljan, Bobby Longworth, Zion Lea. **Absent:** none

**Community Members Present:** Dan Robinson

Establish a quorum: Yes, Meeting opened at 7:01 P.M.

**Tank Crew-Brief introduction, A. J. Vela:**

Viking Industrial Painting reps A.J. and Brandon provided a brief introduction, consultation, and overview of their tank maintenance program. Steve requested a quote and written course of action for services offered.

**New Customer Issues:** None.

**High Users:** None.

**New Business:**

**Mil Certification & Tap fee:**

Motion - Steve moved to adopt the Mil Levy Resolution at 20.435 for the year 2021 property taxes payable in 2022. Mike seconded. No further discussion and the motion passed unanimously.

The tap fee for 2022, effective Jan 1st, 2022, is \$49,178.29.

PSWD will have an election in May 2022 and must appoint a Designated Election Official (DEO).

Motion - Steve moved to appoint Gabi for DEO. Kim seconded. No further discussion and the motion passed unanimously.

**Liability Insurance:** The insurance policy is up for renewal. Review of policy is requested. Bobby will review the District's assets.

## **Old Business:**

**High-Pressure pipe:** Efforts for removal of pipe continue.

**Mapping:** Tom collected information for Bobby to use in a digital version of the District's distribution system.

**January Board meeting:** Board will continue with Zoom meeting for January 26th meeting.

## **Reports:**

1. **Administrative Clerk:** Details covered in the reports provided. New Tap fee for 2022 was provided.
2. **ORC, Dave:** Dave provided a map showing areas and lengths of aging water lines that need replacement as soon as possible. Compiling estimated costs for pit replacement planning. Working on transition of ORC responsibilities to Bobby.
3. **Water Super, Bobby:** Super's report provided. Update provided on leaks, repairs, and being diligent about documenting issues when found. Working on preventive maintenance and small projects when time permits.
4. **Assistant to Super, Zion:** Working with Bobby, making progress, and learning SCADA and meters.
5. **Dan Robinson comments/questions:** Dan would like to fill the vacancy on the Board. Dan shared his background in geology and environmental site assessment, and work experience as a Class C Wastewater Treatment Operator.
6. **Approval of minutes:** Motion - Steve moved to accept the minutes from November 18, 2021. Kim seconded. No further discussion and the motion passed unanimously.

**Special Note:** District Bills Payable have been submitted and approved for the month of November.

**End of year Bonus-Motion:** Steve moved to give End-of-Year Bonuses as follows, Gabi \$500.00, Dave \$100.00, and Bobby \$150.00. Mike seconded. No further discussion and the motion passed unanimously.

Motion - Steve moved to adjourn the meeting at 8:43 P.M. Kim seconded. No further discussion and the motion passed unanimously.

Respectively submitted by Patty Peritz, PSWD Board Secretary.