

Pinewood Springs Water District Board Meeting Minutes

May 24, 2023

Regular Meeting of the Board of Directors of the Pinewood Springs Water Districts Water Enterprise. Conducted via Zoom.

Board Members Present: Stephen Stewart, Mike Murphy, Kim Bologna, Dan Robinson, Patty Peritz **Absent:** None

District Employees Present: Gabi Benson, Bobby Longworth, Olaf Sander **Absent:** None

Community Members Present: Ardean Johnson, Martijn Bolster

Establish a quorum: Yes.

Meeting opened at 7:01 PM

Swearing in of Board Members: Kim Bologna and Steve Stewart were sworn in as Board Members.

New Customer Issues:

High users: 3

Houseman at 7,500 – Customer did not attend the meeting. A warning letter was sent. No change in billing.

Magdic at 7,900. – Customer did not attend the meeting. A warning letter was sent. No change in billing.

Coleman at 6,700 – There were 2-3 months of meter issues. Customer did not attend the meeting. No change in billing.

New Business: None.

Old Business:

Grant Search with water main replacement infrastructure project package – SRF Meeting was held 5/12/2023 with Chris LaMay, DOLA Division Grant Program. Discussed DOLA funds for grants and needs, grant requirements, funding cycles, application and cycle deadlines, contingency plans, PNA application, civil engineer stamp/sign off, bids, bond attorney, and proposed capital improvement plan needs.

CWPP-signage on property, publicity, photos– A grant from Larimer County OEM for wildfire mitigation for the district property on Navajo Ct. has been awarded on 3/8/2023 for \$5,700. Brian Baer has been awarded the bid to complete mitigation. Property mitigation is scheduled to start on 6/19/2023. Before and after photos will be taken along with drone footage. The property will be a model for community mitigation. Signs will be on display.

Water District Addresses – A follow-up email was sent to Christine Day for status on address assignments.

Backflow testing and other R&R changes – An updated R&R document with changes discussed was provided and reviewed. The district's attorney has reviewed amendments and provided legal advice. A special hearing will be held at the June meeting.

Water District Bylaws – The Bylaws are being reviewed, feedback provided, updates made, and discussed.

June Board meeting: The Board will continue with Zoom meeting for June 28th meeting.

Reports:

1. **Administrative Clerk:** Details covered in the reports provided. SAM UEID has been assigned for government funding assistance for projects.
2. **Water Superintendent/ORC – Bobby:** Super's report provided.
3. **Approval of minutes: Motion** – Steve moved to accept the minutes from April 26, 2023. Dan seconded. Further discussion – none. **Passed unanimous.**

Special Note: District Bills Payable have been submitted and approved for the month of April.

Motion – Steve moved to adjourn the meeting at 9:34 PM. Kim seconded. Further discussion – none. **Passed unanimous.** Respectively submitted by Patty Peritz, PSWD Board Secretary.