

## Pinewood Springs Water District Board Meeting Minutes January 25, 2023

**Regular Meeting** of the Board of Directors of the Pinewood Springs Water Districts Water Enterprise. Conducted via Zoom.

**Board Members Present:** Stephen Stewart, Mike Murphy, Kim Bologna, Dan Robinson, Patty Peritz, **Absent:** None

**District Employees Present:** Gabi Benson, Bobby Longworth **Absent:** None

**Community Members Present:** Mark Johnston **Big Elk guests present:** Pat Sorenson, Paul Cyphers

Establish a quorum: Yes

Meeting opened at 7:00 PM

### **New Customer Issues:**

High users:

Ribisi at 66,100 – Leak detected by District employee in the unoccupied cabin. Contacted Ribisi, no response.

Weaver at 6,700 – Resident detected toilet leak and repaired the leak.

Ruppert at 6,700 – Leak detected. Resident had water turned off, contacted plumber, and got it fixed. Renter did not attend the meeting.

### **New Business:**

**Election DEO** – Designated election official needed for next election on May 2<sup>nd</sup>. The Board agreed to appoint Gabi DEO. The Board members up for re-election are Steve and Kim. Seats that are up for election need self-nomination form submitted.

**Motion** – Steve moved that Gabi be appointed DEO. Patty seconded. Further discussion – none. **Passed unanimous.**

**Employee Search** – Zion left employment on Jan. 7<sup>th</sup>. The District is trying to find a replacement. The employee search committee board is Steve, Dan and Mike and District employees Gabi and Bobby.

**Website Change** – The District has agreed to upgrade the website with SDA-recommended Streamline webhosting company.

**Motion** – Patty moved to go with Streamline webhosting company. Mike seconded. Further discussion – none. **Passed unanimous.**

### **Old Business:**

**Backflow testing and other R&R changes** – Backflow CDHE surveys will be sent out with Feb. 1<sup>st</sup> water bills. R & R changes including STR policies were discussed with the District attorney. Further discussion with board for next month's meeting.

**CWPP update:** The initial CWPP volunteers meeting was held on Jan 12<sup>th</sup>. Positions needed were discussed. Grants and Projects committee positions were filled, starting immediately on the mitigation grant and new projects were discussed.

**Grant Search** - Additional information required was requested from the District for input into the CDPHE CEOS public portal used for submitting forms and applications for Bi-partisan Bill funding resources. Waiting to be assigned a program manager.

**Buttonrock Project** – The Buttonrock water main replacement infrastructure project is now included in Grant Search package category.

**February Board meeting:** The Board will continue with Zoom meeting for February 21<sup>st</sup> meeting.

### **Reports:**

1. **Administrative Clerk:** Details covered in the reports provided.
2. **Water Superintendent/ORC – Bobby:** Super's report provided. The radio system is outdated and needs to be upgraded. Source water quality is being addressed and resources identified. Working on getting valves for filters, getting those rebuilt, tuned up and determining life expectancy on membranes.
3. **Approval of minutes: Motion** – Steve moved to accept the minutes from December 15<sup>th</sup>, 2022. Kim seconded. Further discussion – none. **Passed unanimous.**
4. **Board Discussion** – Events leading up to Zion's resignation and effective and timely solutions were discussed.

**Special Note:** District Bills Payable have been submitted and approved for the month of January.

**Motion** – Steve moved to adjourn the meeting at 9:51 PM. Kim seconded. Further discussion – none. **Passed unanimous.**

Respectively submitted by Patty Peritz, PSWD Board Secretary.