

Pinewood Springs Water District Board Meeting Minutes August 23, 2023

Regular Meeting of the Board of Directors of the Pinewood Springs Water Districts Water Enterprise. Conducted via Zoom.

Board Members Present: Stephen Stewart, Mike Murphy, Kim Bologna, Dan Robinson, Patty Peritz **Absent:** None

District Employees Present: Gabi Benson, Bobby Longworth **Absent:** None

Community Members Present: Jim Easter, Christy Crosser, Ardean Johnson

Establish a quorum: Yes.

Meeting opened at 7:01 PM

New Customer Issues: High users –

Customer residence – 57 Makah at 6,600 – Customer did not attend the meeting. A warning letter was sent. No change in billing.

New Business:

CoWarn Mutual Aid Assistance Agreement - Dan provided the CoWarn Mutual Aid Assistance Agreement link for reference and Board review. Dan will submit the application upon completion of Board review and discussion at the September meeting.

Old Business:

Grant Search with water main replacement infrastructure project package – The Grant Team continues to meet weekly when schedules permit. Progress is being made with the individual team member tasks assigned to gather documents and collect data required for the SRF Project Needs Assessment (PNA) master document. The final master document will be ready for review then submission in September. Christy is working on an Energy/Mineral Impact Assistance Fund Grant through DOLA.

CWPP Fire Mitigation on Water District property, signage on property, publicity, photos- Dan provided the fire mitigation video for lower water tanks property at 72 Navajo Ct. The video will be available to share on the PSWD, PSPOA, and PSFPD websites for community fire mitigation educational purposes. The Northern Colorado Wildfire seminar held in Fort Collins on August 2nd was attended by three CWPP Executive Board members. Larimer County Commissioner, Jody Shadduck-McNally hosted the seminar with featured panel presenters, Boulder County Commissioner, Colorado State Forester, Larimer County Director of OEM, and a community partnership panel. All are collaborating, gathering lessons learned, strategies, and programs for adapting to evolving environmental conditions.

Water District By Laws – Board review of the By Laws document has been completed.

Motion - Steve moved to approve the By Laws document. Kim seconded. Further discussion-none. **Passed unanimous.**

September Board meeting: The Board will continue with Zoom meeting for September 27th meeting.

Reports:

1. **Administrative Clerk:** Details covered in the reports provided.
2. **Water Superintendent/ORC – Bobby:** Super's report provided. Board discussion pursued regarding a trailer purchase needed for the District. The old trailer has expired and is permanently out of service.

Motion - Patty moved to purchase the trailer with a not to exceed agreement for \$15,000. Kim seconded. Further discussion-none.

Passed unanimous.

3. **Assistant to Super - NA**
4. **Approval of minutes: Motion –** Steve moved to accept the minutes from July 26, 2023. Dan seconded. Further discussion – none. **Passed unanimous.**

Special Note: District Bills Payable have been submitted and approved for the month of July.

Motion – Steve moved to adjourn the meeting at 9:03 PM. Kim seconded. Further discussion – none. **Passed unanimous.**

Respectively submitted by Patty Peritz, PSWD Board Secretary.